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PART IV-B

Rules and Orders (Other than those published in Part I, I-A and I-L) made
by the Government of Gujarat under the Gujarat Acts.

EDUCATION DEPARTMENT

Notification

Sachivalaya, Gandhinagar, 29th May, 2009.

Gujarat Professional Technical Educational Colleges or Institutions (Regulation of Admission and Fixation of Fees) Act, 2007.

NO.GH/SH/13/2009/MBA/102008/633/S :- In exercise of the powers conferred by sub-section (1) of section 20 read with section 4 of the Gujarat Professional Technical Educational Colleges or Institutions (Regulation of Admission and Fixation of Fees) Act, 2007 (Guj. 2 of 2008), the Government of Gujarat hereby makes the following rules further to amend the Master of Business Administration Course (Regulation of Admission and Payment of Fees) Rules, 2008, namely:-

1. These rules may be called the Master of Business Administration Course (Regulation of Admission and Payment of Fees) (Amendment) Rules, 2009.

2. In the Master of Business Administration Course (Regulation of Admission and Payment of Fees) Rules, 2008 (hereinafter referred to as "the said rules"), in rule 2, in sub-rule (1),-

(a) after clause (e), the following clause shall be inserted, namely:-

"(ee) "Help Centres" means the centres notified by the Admission Committee for facilitation of the candidates for off campus online admission process;"

(b) after clause (h), the following clause shall be added, namely:-

"(i) "web-site" means the official website of the Admission Committee to carry out off-campus online admission process."

3. In the said rules, in rule 5, in sub-rule (2), in clause (b) for sub-clauses (ii) and (iii), the following sub-clauses shall be substituted, namely:-

"(ii) the Central Board of Secondary Education Board provided that the school in which the candidate has studied, should have been located in the State of Gujarat or in the Union Territories of Diu, Daman and Dadra Nagar Haveli; or

(iii) the Council of Indian School Certificate Examinations, New Delhi Board provided that the school in which the candidate has studied should have been located in the State of Gujarat or in the Union Territories of Diu, Daman and Dadra Nagar Haveli."

4. In the said rules, for rule 10, the following rule shall be substituted, namely:-

"10. Registration to appear in (GCET).- (1) To appear in the Gujarat Common Entrance Test (GCET), a candidate shall apply, on-line for registration of his candidature, on the *web-site*, within the time limit specified by the Admission Committee.

(2) The Admission Committee shall, by advertisement in the prominent newspapers widely circulated in the State, by *web-site* and by such other means, as the Committee may consider convenient; publish the date of registration, the list of Help Centres, last date for registration, order of preferences of the centers and such other information as may be necessary in this behalf.

(3) For the purpose of registration, a candidate shall require to make payment of a sum as determined by the Admission Committee and shall be payable at the bank specified by the Admission Committee.

(4) Where a candidate has made more than one registration, the registration made at the latest stage shall be taken into consideration and the other registration shall be treated as cancelled.

(5) A candidate shall be required to obtain the print out of the application form and shall sign on the copy thereof and submit the same, along with the receipt of sum paid for the test and the self-attested copies of the requisite certificates and testimonies as specified in the application form, at the Help Centre. An acknowledgement receipt for the same shall be given by the person authorized by the Admission Committee."

5. In the said rules, for rule 11, the following rule shall be substituted, namely:-

"11. Preparation of Merit List.- (1) The merit list of the candidates who have got their names registered under sub-rule (1) of rule 10 and who are found eligible for admission under these rules, shall be prepared by the Admission committee, on the basis of marks obtained in the Gujarat Common Entrance Test (GCET).

(2) The criteria for deciding merit order in case of students having equal merit marks in Gujarat Common Entrance Test (GCET) shall be in the following sequence, namely:-

- (i) percentage of marks obtained in H.S.C. Examination
(Std. 12th),
- (ii) percentage of marks obtained in S.S.C. Examination
(Std. 10th),
- (iii) percentage of marks obtained in the final year of the qualifying examination,
- (iv) Date of Birth (candidate who is older in age shall be given priority)."

6. In the said rules, for rule 12, the following rule shall be substituted, namely:-

"12. Admission Procedure.- The admission procedure shall be off campus on-line in the following manner, namely:-

(1) The Admission Committee shall prepare a merit list of eligible candidates, who are registered under sub-rule (1) of rule 10 subject to the verification of the documents submitted under sub-rule (5) of rule 10.

(2) The merit list shall be displayed on the *web-site* of the Admission Committee and by such other means, as the Committee may consider convenient.

(3) The candidate whose name appears in the merit list referred to in sub-rule (1) shall require to give his order of choice of colleges or institutions, online in the admission form of the *web-site* of the Admission Committee.

(4) The Admission Committee shall publish the schedule of online counseling program on the *web-site* of the Admission Committee, by advertisement in the prominent newspapers widely circulated in the State and by such other means, as the committee may consider convenient.

(5) Allotment of seats shall be made on the bases of merit, category of the candidates and availability of seats. The allotment of seats shall be published on the *web-site* of the Committee. The candidate shall require to obtain the print out of the 'offer letter of allotment of seat' and copies of the 'blank fee receipt' from the *web-site*.

(6) The candidate shall be required to pay such fee, referred to in sub-rule (1) of rule 13, at such bank as may be determined by the Admission committee.

(7) The candidate, for securing his admission, shall produce to the Help Centre, the 'offer letter of allotment of seat', fee receipt, requisite original documents and testimonials, for verification, within the specified time limit.

(8) In case, the candidate fails to produce the aforesaid required documents within the prescribed time limit, the admission offered to him shall be treated as cancelled. However, such candidate shall be eligible to participate in the successive round of counseling provided the candidate has given option for the same.

(9) In case, where considerable number of seats fall vacant, and it appears to the Admission Committee to fill up the vacant seats, it may conduct the online admission process for readjustment (reshuffling) of seats. The candidate, who has opted to upgrade the choice, shall be considered for such admission. The candidate may either give option for upgradation of choices already given or submit new choices. If the candidate gets the admission on the basis of new choice, then his earlier admission shall be treated as cancelled."

7. In the said rules, in rule 13, for sub-rule (1), the following sub-rule shall be substituted, namely:-

"(1) A candidate who gets admission shall have to pay such fees, as may be determined by the Fee Regulatory Committee constituted under section 9 of the Act, at such stages, as may be determined by the Admission Committee."

8. In the said rules, for rule 14 the following rule shall be substituted, namely:-

"14. Documents to be Attached with the application :- (1) The candidate shall submit the self-attested copies of the following documents along with the print out of the registration form at the Help Center, namely:-

- (i) H.S.C. Examination (Std. 12th) Mark-sheet,
- (ii) Mark-sheet of final year degree(Graduation),
- (iii) S.S.C Examination (Std. 10th) Mark-sheet,
- (iv) School Leaving Certificate or Transfer Certificate,
- (v) Caste certificate for a candidate belonging to Scheduled Castes (SC), Scheduled Tribes (ST) and Socially and Educationally Backward Classes (SEBC), issued by the authority empowered by the Government in this behalf,
- (vi) Non-Creamy Layer (NCL) certificate of the family, issued after 1st April of the relevant academic year, by the authority empowered by the Government in this behalf,
- (vii) Certificate of Physical Disability, issued and duly signed by the Civil Surgeon/Medical authority, in case of a Physically Handicapped candidate,
- (viii) Certificate of ex-Serviceman, duly issued by the Director, Sainik Welfare Board Gujarat State or by the District Sainik Welfare Officer,
- (ix) A copy of certificate of in-Serviceman duly issued by the Commanding Officer of the respective unit in which they are serving,
- (x) A copy of certificate of income issued by the authority empowered by the Government in this behalf, if applicable, and
- (xi) Such other certificates as the Admission Committee deem necessary:

(2) After getting the allotment letter, the candidate shall have to produce for verification, the original certificates and testimonials of the documents attached with the registration form, at the Help Centers, within time-limit as may be specified by the Admission Committee.

(3) The Help Centre may retain any original certificate and testimony of the documents, which it considers necessary until the admission process is completed. Such Help Centre shall return the original certificate or testimony to the student after completion of admission process.

(4) The candidate who is unable to produce original certificates and testimonials necessary for the purpose of admission within the time-limit prescribed in sub-rule (2), may be granted provisional admission, subject to following conditions, namely:-

- (i) On payment of Rs.10,000/- (Rupees Ten thousand) as security deposit by the student. If the student submits the required documents within a period of three working days, the remaining amount

of the security deposit shall, after deducting Rs. 500/- (Rupees Five hundred) towards the administrative expenditure, be refunded,

(ii) In the event of failure to submit original certificates and testimonies within the time limit as aforesaid, the provisional admission may be cancelled and the security deposit may be forfeited."

9. In the said rules, in rule 16, for sub-rule (2), the following sub-rule shall be substituted, namely:-

"(2) In case of cancellation of admission due to failure of candidate to get himself reported at the Help Centers within the specified time limit, or for such other reasons as the Admission Committee may consider reasonable, as prescribed in sub-rule (8) of rule 12, and subject to the condition of such vacated seat being filled up by the Admission Committee, the fees collected from such candidate shall be refunded after deduction of such amount as the Admission Committee may determine, after completion of the admission process."

By order and in the name of the Governor of Gujarat,

LALIT VYAS,

Under Secretary to Government,