

GOVERNMENT OF GUJARAT
Gujarat Institute of Educational Technology,
132 feet Ring Road, Nr. Manav Mandir, Navrangpura Ahmedabad-9

Tender Notice

Detail about Tender

Name	Director, Gujarat Institute of Educational Technology, 132 feet Ring Road, Nr. Manav Mandir, Navrangpura Ahmedabad-9
Name of Project	GIET/ENG/PTS/T2/2011-12/ Date: “Purchase of DVCAM Recorder”
Estimated Contract Value (INR)	Rs.2 Lac rupees
Period Of Completion (in Months)	--
Bidding Type	Open
Bid Call (Nos)	1
Tender Currency Type	Single
Tender Currency Settings	Indian Rupees (`)
Joint Venture	Not Applicable
Rebate	Not Applicable

Amount Details

Bid Document Fee:	Rs500/- (Non Refundable)
Bid Document Fee Payable To:	Director, Gujarat Institute of Educational Technology, Ahmedabad
Bid Security/EMD (INR)	Security deposit @ 5% of work order, EMD Rs.6,000/-.
Bid Security/EMD In Favor Of :	Director, Gujarat Institute of Educational Technology, Ahmedabad

Tender Dates

Bid Document Purchase/ Downloading Start Date	28/11/2011:13.00hrs.
Bid Document Last Purchase/ Downloading Date	Dt: 26/12/2011:15.00hrs.
Pri Bid Meeting	-
Last Date & Time for Receipt Of Bids	Dt:-27/12/2011:18.00hrs.
Bid Validity Period	1Yr.
Remark	Submission of EMD. Tender fee and other Documents during office hours: On date Dt:27/12/2011:17.00hrs. in the office of Director, Gujarat Institute of Educational Technology, Ahmedabad -380009(by R.P.A.D only.) Phone : (079) 27913388, 27912923
Technical Bid Opening Date	Dt:_29/12/2011 at 12.00hrs.

Other Detail

Office Inviting Bids :	Director, Gujarat Institute of Educational Technology, 132 feet Ring Road, Nr. Manav Mandir, Navrangpura Ahmedabad-9
Bid Opening Authority	Director, Gujarat Institute of Educational Technology, 132 feet Ring Road, Nr. Manav Mandir, Navrangpura Ahmedabad-9
Address :	Director, Gujarat Institute of Educational Technology, 132 feet Ring Road, Nr. Manav Mandir, Navrangpura Ahmedabad-9 Phone : (079) 27913388, 27912923
Contact Details :	Director, Gujarat Institute of Educational Technology, 132 feet Ring Road, Nr. Manav Mandir, Navrangpura Ahmedabad-9 Phone : (079) 27913388, 27912923

Special Instructions:

1. The last date of Supply of materials is 60 days after issuing purchase order.
2. The vendor should quote rates for delivery at our premises
3. Bidder has to quote price with all taxes in Indian Rupees only.
4. **Penalty for late delivery of materials should be 1 % per week of total amount of work order issued.**
5. Payment shall be done after delivery & approval of Stores by Engineering Department.
6. Bidder should purchase his Tender during office hours by paying Tender fees or download it from website and pay Tender fees along with submission of Tender.
8. Party must Submit the manufacturers authorization certificate. without this the tender should be rejected.
9. Party should submit following documents in sealed cover.

Tender Fee/ E.M.D covers	Is Bid Conditional?
SSI Registration Certificate No /NSIC cert.	Tax Clearance Certificate
GST/CST Certificate	List of Customer
ITC Certificate	Proof of Local Service center
Tax returns for 3 years.	Last 3 Years Turnover
Last five Years Production /sales figure	VAT/ Service tax etc.

GOVERNMENT OF GUJARAT
Gujarat Institute of Educational Technology,
132 feet Ring Road, Nr. Manav Mandir, Navrangpura, Ahmedabad-9

TENDER NOTICE FOR “Purchase of DVCAM Recorder”

Tenders are invited from the Supplier of **“Purchase of DVCAM Recorder”**. Interested parties who wish to participate in tenders can download the tender documents from the website or should purchase his Tender during office hours by paying Tender fees and submits till the last date & time for submission. On line submission will not be accepted.

Submission of EMD, tender fee and other documents during the office hours In the office of the Director, Gujarat Institute of Educational Technology, 132 feet Ring Road, Nr. Manav Mandir, Navrangpura Ahmedabad-9. Phone : (079) 27913388, 27912923

Firms registered under small scale industries of Gujarat State & C.S.P.O. Gandhinagar /NSIC or DGS&D, New Delhi be exempted from paying Earnest Money Deposit provided they submit the latest certified copy of the registration. **The Director, Gujarat Inst. Of Edu. Technology, Ahmedabad reserves all the right to reschedule, cancel or reject (any or all) the tender without assigning any reasons there of.** Visit us at websites (1) <http://www.gujarat-education.gov.in/giet> to download the tender form.

Sr. No.	Name of the item	Qty.	Closing / Opening Date of Tender	Place of Opening Tender
1	“Purchase of DVCAM Recorder”	1	27/12/2011 /29/12/2011	Gujarat Institute of Educational Technology, 132 feet Ring Road, Nr. Manav Mandir, Navrangpura Ahmedabad-9

DIRECTOR
Gujarat Institute of Educational Technology

GOVERNMENT OF GUJARAT
Gujarat Institute of Educational Technology,
132 feet Ring Road, Nr. Manav Mandir, Navrangpura Ahmedabad-9

GENERAL CONDITIONS

The tenderer should be invariably submitted his tender along with sealed cover separately named (a) Tender Fee Cover (b) E.M.D. Cover. (c) Technical Bid & (d) Commercial Bid

TENDER FEE COVER:

1. Tender Fee cover should contain Tender fee (Non-refundable) in form of Demand Draft amount as mentioned on Priced Tender Form (PTF). The name of the Bank must be mentioned on cover itself. This may please be noted that the offer without paid Tender Fee the Technical Bid Cover will not be opened.
2. Tender Fee in form of Demand Draft is acceptable subject to Demand Draft should be obtained from Nationalized/ Scheduled Bank only and payable at Ahmedabad, Gujarat. Demand Draft from Non Scheduled Bank either private/public/co-operative Bank will not be acceptable and tenders failed with such Demand Draft will be ignored.

E.M.D. COVER:

1. EMD cover should contain EMD of in form of Demand Draft amount as mentioned on Priced Tender Form (PTF). The name of the Bank must be mentioned on cover itself. This may please be noted that the offer without separate EMD cover the Technical Bid Cover will not be opened.
2. EMD in form of Demand Draft is acceptable subject to Demand Draft should be obtained from Nationalized/ Scheduled Bank only and payable at Ahmedabad, Gujarat. Demand Draft from Non Scheduled Bank either private/public/co-operative Bank will not be acceptable and tenders failed with such Demand Draft will be ignored.
- 3.

TECHNICAL BID:

1. Technical Bid should contain attested CST and VAT Registration Certificate, Latest Income Tax Return with PAN, proof of mfg. capacity and other certified documents as per check list.
2. The details of turnover of tenderer for last 3 (three) years. The minimum turnover of each year should not be less than Rs.10 Lacs related to Sale of Broadcasting materials
3. Tenderers should also furnish the details on nature of constitution of their firm, names & addresses of the Proprietors/Partners/Directors and also the details of sister concerns if any. Also specific details or documents requested in Tender Inquiry.
4. In absence of these information/documents, tender is liable to be ignored.

COMMERCIAL BID:

1. Commercial Bids will be opened of only those tendered whose Technical Bids are found complete in accordance with the Tender conditions.
2. Commercial Bid should contain only rates/prices of the items with taxes along with Tax Declaration Certificate dully filled in and signed. The tender not accompanying this certificate is liable to be ignored.
3. **The rates should be quoted for Free Delivery at destination basis.**
4. In case the tenderer fails to provide such separate details regarding taxes in its quotation, offers will be considered as inclusive of all Taxes. If the tenderer is exempted from VAT, Service Tax then it shall have to mention it in the Commercial Bid, otherwise offer will be treated as inclusive of VAT, Service Tax and basic rate will be worked out by deducting the amount of VAT, Service Tax.

VALIDITY OF TENDER:

1. Tenderers are requested to note that their offer must be valid acceptance minimum for a period of 6 months from the date of opening of tender. Offer with less validity period will be rejected. Silence in this regard will be considered that the offer is valid for 6 months from the date of opening.

DELIVERY PERIOD:

1. Delivery period for supplying the **Stores** should be very clearly stated. Tenderer quoting delivery period longer than 60 days in their tenders are liable to be ignored or rejected.

PAYMENT:

90 % after satisfactorily supply of stores to the Director, Gujarat Institute of

Educational Technology,132 feet Ring Road, Nr. Manav Mandir, Navrangpura Ahmedabad-9, or representative authorized by him. Remaining 10 % will be paid after inspection of stores.

INSPECTION and Testing:

Inspection of the stores is to be done by the Director, Gujarat Institute of Educational Technology,132 feet Ring Road, Nr. Manav Mandir, Navrangpura Ahmedabad-9, or representative authorized by him.

OTHER CONDITIONS:

1. The conditional offer is liable to be ignored.
2. Tenderers shall clearly mention about whether force major clause will be applicable. Tenderers shall mention about warranty clause also.
3. No increment in price shall be allowed in any condition.
4. Bidders firm should not be blacklisted by any state or central Government.
5. Other Terms & Conditions are as per ITIT.

I/We_____

(Name of the Tenderer)

Proprietor/Partner/Director hereby undertakes to supply stores conforming to Tenderersr Tender Inquiry specifications and abide by all terms and conditions of this Tender Inquiry as well as Invitation to bid and conditions to Tenderers.

Place:

Date:

Signature

(With name, designation and stamp of firm)

GOVERNMENT OF GUJARAT
Gujarat Institute of Educational Technology,
132 feet Ring Road, Nr. Manav Mandir, Navrangpura Ahmedabad-9

(Invitation to Tender and instructions to Tenderers)

Tender for **“Purchase of DVCAM Recorder”**

Tenders are invited from the Supplier of DVCAM recorder Up to 6-00 P.M. on due date as specified in the tender notice for the Supply of DVCAM Recorder as per Specifications attached.

1. Submission of EMD, tender fee and other documents during the office hours up to **-7-2011. in the office of the Director, Gujarat Institute of Educational Technology, 132 feet Ring Road, Nr. Manav Mandir, Navrangpura Ahmedabad-9. Phone : (079) 27913388, 27912923
2. Tenderers should quote rates for F.O.R. Free Delivery, basis as shown in the Schedule to Tender and submit the original quotation in the prescribed Tender Form. Tenderers should state the earliest and definite delivery period necessary for completion of the order.
 - (a) Taxes, if leviable and if the same are being claimed extra should be clearly stated, failing which the rates quoted in the tender will be considered as inclusive of all taxes. Break-up showing the rates and element of taxes should be shown separately when rates are quoted inclusive of taxes.
 - (b) Rates should be quoted per “unit” as per specified in the Schedule. Non-compliance will render the tender liable for rejection.
 - (c) The Stores is to be delivered at GIET Studio.
3. Tenderers shall state the place of inspection in Ahmedabad only of the stores offered. Tenderers shall bear all expenditure of inspection carried out by this office.
4. Tenderers are requested to be present or Tenderer’s authorized representative to be present at the opening of the tender at the time and date specified in the Schedule and also mentioned on the Tender Form.
5. Tenderes should be accompanied by Tender Fee of Rs500/-(Rupees five hundred only) & Earnest Money Deposit of Rs 6, 000/-(Rupees six thousands only) strictly in **DD payable at Ahmedabad in favour of Director, Gujarat Institute of Educational Technology**. The Earnest Money Deposit will be liable to forfeiture if Tenderer fail to complete the contract if placed with Tenderer. The Tender Fee is non refundable. Tender without Tender Fee & Earnest Money Deposit shall not be considered.

In case Tenderers are successful in getting the order, Tenderers shall be required to pay a sum equivalent to 5 (five) percent of the total value of Acceptance of Tender for the due performance of the contract. This deposit can be paid in Bank Guaranty of any nationalized bank or in DD payable at Ahmedabad in favour of Director, Gujarat Institute of Educational Technology.

6. Certified copy of the Income-Tax Return with PAN should be enclosed with the tender. Quotations received without the above are liable to be rejected.
7. Tenderers must give following details in Tenderer tender quotation regarding Tenderersr firm:
 - The Indian Companies Act,1956
 - The Indian partnership Act, 1932
 - Proprietary concernTenderers must also show invariably in Tenderer quotation the full name/s of Directors, Partners/Proprietor/ Dealers.
8. In case Tenderers are convicted of an offence under the Bombay Prohibition Act, 1949 or the Bombay Opium Act, 1936 as applied to Gujarat State, Tenderers will be considered ineligible for being given contract.
9. Other terms and conditions as per specified, will be applicable to this tender.
10. The Director, Gujarat Institute of Educational Technology reserve the right to consider or reject any or all tenders without assigning any reasons.
11. The Director, Gujarat Institute of Educational Technology, Ahmedabad does not pledge himself to accept the lowest or any tender and also reserves to himself the right of accepting the whole or any part of the tender or portion of the quantity offered and Tenderers shall supply the same at the rate quoted. The Director, Gujarat Institute of Educational Technology reserve the right of accept or reject any conditions stipulated by Tenderer in Their tender.
12. In the event of an order being placed with Tenderers against this tender and if Tenderers fail to supply any stores in accordance with the terms and conditions of Acceptance of Tender or fail to replace any stores rejected by The Director, Gujarat Institute of Educational Technology or any person on his behalf within such time as may be stipulated, the Director, Gujarat Institute of Educational Technology, shall be entitled to impose the penalty of 10 per cent of the cost of such stores.

13. Should Tenderers fail to deliver the **Stores** or any part thereof, within the contracted period of delivery or in case the stores are found not in accordance with the prescribed specification and/or approved sample the Director, Gujarat Institute of Educational Technology shall exercise his discretionary powers either-
- (a) To recover from Tenderers as liquidated damages a sum not exceeding half of percent of the price of the stores including VAT, Excise duty, Packing charged etc., which Tenderers have failed to delivery of such stores may be in arrears, or
 - (b) To purchase elsewhere on Tenderersr account and at Tenderer's risk stores so undelivered or others of similar description without cancelling the contract in respect of the consignment not yet due for delivery, or
 - (c) To cancel the contract.
- In the event of risk purchase stores of similar description the opinion of the Director, Gujarat Institute of Educational Technology shall be final which will be exercised by him only when stores of exact specifications are not readily procurable.
- In the event of action taken under clause (a) or (b) above, the Tenderers shall be liable for any loss which the Director, Gujarat Institute of Educational Technology may sustain on that account but Tenderer shall not be entitled to any saving on such purchase made against default.
- The decision of the Director, Gujarat Institute of Educational Technology shall be final as regards the acceptability of stores supplied by the contractor and the Director, Gujarat Institute of Educational Technology is not liable to give any reason in writing or otherwise at any time for the rejection of the stores.
14. As soon as it is apparent that contract dates cannot be adhered to, an application shall be sent to the Director, Gujarat Institute of Educational Technology for the extension of time.
- Without prejudice to the foregoing rights if such failure to deliver in proper time as aforesaid shall have arisen from any cause which the Director, Gujarat Institute of Educational Technology may admit as a reasonable ground for an extension of the time (and his decision will be final) Director may allow such additional time as Director consider to be justified circumstances of the case.
- Provided that any failure or delay on the part of sub-contractors though their employment may have been sanctioned shall not be admitted as a reasonable ground for any extension of time or from exempting Tenderers from any liability for such loss or damage, as aforesaid and provided further that no extension shall be allowed unless application for it shall in opinion of the Director, Gujarat Institute of Educational Technology (which shall be final) have been made and in his opinion is justified.
15. Non-compliance with any of the above conditions shall construe breach of the same and will render the offer liable for rejection.
16. Rates under all columns should preferably be quoted on the Appendix (at the end). Rates should be quoted on F.O.R. Destination basis. Failing which the tender is likely to be rejected.
17. Tenderers are requested to show all taxes separately with their amounts even if their offers are inclusive of all taxes.
18. Tenderers should send descriptive literature along with their offers.
19. The Director, Gujarat Institute of Educational Technology may if found necessary to do so, place repeat orders against the acceptance of tender in case issued in Tenderer's favour, within a period of six months from the date of the issue of acceptance of tender, subject to the same terms and conditions originally provided in acceptance the tender and Tenderers shall accept the same unless specifically stipulated to the contrary in Tenderersr tender. In case of non-acceptance of repeat order provision contained under condition No.19 shall be applicable.
20. The date on which the goods are received at destination shall be considered as the date of delivery.
21. In case Tenderers intend to offer the goods for inspection prior to dispatch they shall have to stipulate as to within what period they will offer the goods for inspection and in what period they will deliver the goods after the inspection is carried out and the inspection note is issued by the representative of the Director, Gujarat Institute of Educational Technology.
22. For any dispute at any time of contract the jurisdiction will be Ahmedabad city only for legal matters.

Director
Gujarat Institute of Educational Technology

SIGNATURE OF TENDERER

Name:-

Designation:-

Seal of the Firm:-

GOVERNMENT OF GUJARAT
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TECHNICAL BID

TENDER FOR “Purchase of DVCAM Recorder”

Enclose following documents in physical form mentioned in TECHNICAL BID.

1.	Name and Address of the Manufacturing Unit.	
2.	E.M.D. Paid : (DD shall be put up in EMD cover) a) Name of the Bank (Please state whether Nationalized Bank or Scheduled Bank) b) DD No. c) Amount RS. _____/-	
3	Have Tenderers submitted a proof of Unit	Yes / No
4	Validity of tender	
5	Income tax Return, PAN and VAT documents submitted	Yes / No
6	Delivery Period *	
7	Please state that wherever the stores Tenderers have offered are as per Technical Specification	Yes / No
8	F.O.R. Free Delivery* (Tenderers rates are on Free delivery at destination basis inclusive of Insurance charges)	Yes / No
9	Submit the manufacturers authorization certificate	Yes / No
10	Name of Proprietor / Partner / Director/ Dealer with full residential address and telephone, mobile and fax Nos.	

Place:
Date:

Signature
(With name, designation and stamp of firm)

GUJARAT INSTITUTE OF EDUCATIONAL TECHNOLOGY – AHMEDABAD
TECHNICAL BID

Specifications

Sr No	Name of Items	Specifications/ Requirements	Supplier's remarks
1	DVCAM Recorder	<ul style="list-style-type: none"> ➤ Built-in 16:9 2.7" LCD monitor, approx. 2,11,200 pixels ➤ Multiformat Recording: 1080/50i, 576/50i(PAL) ➤ Tape Speed: DVCAM: Max. 28.218 mm/s <p>Function:</p> <ul style="list-style-type: none"> ➤ Switchable Recording and Playback with HDV 1080i/DVCAM/DV ➤ Down conversion Playback Capabilities ➤ Colour Bar and 1-KHz Audio Tone Signal Output ➤ Time Code Copy from External Devices ➤ Time Code Preset ➤ Auto Repeat & Custom Repeat <p>Input/Output:</p> <ul style="list-style-type: none"> ➤ Video input/output: BNC x 2 ➤ Component Video Output: BNC x 3 ➤ I. Link: 6pin X 1 ➤ Phones: Stereo minijack ➤ Audio input: RCA pin x 2 ➤ Audio output: RCA pin x 2 	

Signature with Stamp

CHECK LIST FOR THE TENDERERS
TO BE SUBMITTED ALONG WITH TENDER

FOLLOWING DOCUMENTS ARE ATTACHED WITH THE TENDER

1	Please give the page No. to entire set of tender and documents enclosed with the confirm whether paging is done or not?	Yes/ No	Page No._____
2	Please confirm whether EMD in form of DD is placed in separate cover?	Yes/ No	
3	Please confirm whether copy of SSI Regn. /EM/IML is attached	Yes/ No	Page No._____
4	Please confirm whether copy of VAT regn. Is attached?	Yes/ No	Page No._____
5	Please confirm whether attested copy of latest Income Tax PAN certificate is attached?	Yes/ No	Page No._____
6	Please confirm whether the proof of experience in supply of Broadcasting equipments value not less than Rs. 10.00 lac in single work orders during the Last two years.	Yes/ No	Page No._____

Note: All Xerox documents must be attested by Govt. Gazetted Officer or any other authorizing person.

DECLARATION

We solemnly declare that we have attached all the documents mentioned here above and mentioned in the tender. We also understand that non-compliance of any documents will be treated as non-respective tender and we will loose our claim to participate in the Tender Inquiry automatically and our tender we are liable to reject.

Place:
Date:

Signature
(With name, designation and stamp of firm)

GOVERNMENT OF GUJARAT
Gujarat Institute of Educational Technology,
132 feet Ring Road, Nr. Manav Mandir, Navrangpura Ahmedabad-9

COMMERCIAL BID

TENDER FOR Purchase of **DVCAM Recorder**

Name and Address of the Supplier				
Sr	Name of Items	Unit	Rate per Unite Rs.	Total Rs.
1	DVCAM Recorder	1		

Note:

- The rates should be inclusive of all taxes & levies.

Place:
Date:

Signature
(With name, designation and stamp of firm)

TAX DECLARATION CERTIFICATE

1	Whether the commodity is taxable?	Yes/No
2	If yes, what is the rate?	
3	Whether Tenderers quoted price is exclusive or inclusive of taxes?	Exclusive/Inclusive
4	If Tenderers are from outside Gujarat whether Tenderers rate is inclusive of VAT and local taxes or not?	Exclusive/Inclusive
5	Will Tenderers bill Tender product from Gujarat?	Yes/No
6	If Tender are from Gujarat, how much VAT will be charged?	
7	Are Tender from backward area of Gujarat?	Yes/No
8	Have Tenderers opted for VAT exemption?	Yes/No
9	Have Tenderers opted for VAT deferment?	Yes/No

Place:
Date:

Signature
(With name, designation and stamp of firm)